

## 2023 Instructions

### Student Business Card Website link:

<http://www.duptionline.com/syracusestudents>

1. Self register on the site

[Report A Problem](#) [Logout](#)

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**Syracuse University**  
Printing & Distribution Services

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### Login

Welcome to the Syracuse University Printing Services Online Ordering Site

Don't have a login? Register to create one.

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**Login**

User Name

Password

Did you forget your password? Check here to have a temporary password sent to your email address

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**Having trouble logging in?**

Contact a customer service specialist for help.

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## Login

Welcome to the Syracuse University Printing Services Online Ordering Site

To create a user account, please fill in the appropriate fields below. If you already have a user account, please click here to login.

\* denotes required fields

User Name\*

Email\*

(Note: You will receive your temporary password via email. Once you've received the email, you will be able to log in and set your password.)

Title

(Examples: Mr., Mrs., Dr., etc...)

Last Name\*

First Name\*

Company

Address 1\*

Address 2

City\*

State/Province\*

(Note: only required for United States and Canada)

Zip\*

Country

UNITED STATES



Tel\*

Fax

School\*

Graduation Year\*

**SUBMIT**

# Select CREATE BUSINESS CARD

Business Cards and Stationery



Syracuse University Business Cards

[Create Business Card »](#)











## Select the appropriate School

Business Cards and Stationery

### Product Categories:

Business Cards and Stationery

### Items:

				
<b>A&amp;S Business Card</b>	<b>College of Engineering Business Card</b>	<b>College of Law Business Card</b>	<b>College of Visual and Performing Arts Business Card</b>	<b>Falk Business Card</b>
Product ID: AS-BC	Product ID: ENG-BC	Product ID: LAW-BC	Product ID: VPA-BC	Product ID: FALK-BC
<b>In Academic / College of Arts &amp; Sciences</b> <a href="#">Select</a>	<b>In Academic / College of Engineering and</b> <a href="#">Select</a>	<b>In Academic / College of Law</b> <a href="#">Select</a>	<b>In Academic / College of Visual and Performing Arts</b> <a href="#">Select</a>	<b>In Academic / David B. Falk College of Sport and Human</b> <a href="#">Select</a>
				

Follow the steps to complete the card by entering your information in the variable fields

ENTER YOUR INFORMATION, VIEW AND PROOF CAREFULLY BEFORE CHECKOUT!

## Business Cards and Stationery

[Main](#) > [Business Cards and Stationery](#) > [A&S Business Card](#)

Item Code:

AS-BC

Description:

A&S Business Card

Enter building name to auto populate address:

Current Value:

Quantity

60

Name

Betsy McInerney

Graduation Year

21

Pronouns

she/her/hers

Other Pronouns

Title 1



VIEW PROOF

EMAIL PDF PROOF

DELETE

CHECKOUT

CONTINUE SHOPPING

ADD ANOTHER ORDER

### SHIPPING INFORMATION!!

To avoid shipping charges, all student cards will be delivered to:

Complete Shipping address as follows:

#### Shipping Address

All orders that ship to the default ship to address of the book store are freight included. If you need the cards shipped to a different address you will be charged freight and it will ship UPS ground. Student cards are available for pickup 6 business days from order date on the lower level of the Syracuse University Bookstore located in the Schine Student Center.

Attn:	<input type="text" value="Student Business Cards"/>	*
Company Name	<input type="text" value="SU BOOKSTORE"/>	*
Address 1	<input type="text" value="303 University Place"/>	*
Address 2	<input type="text" value="Schine Student Center, ground level"/>	
City	<input type="text" value="Syracuse"/>	*
State	<input type="text" value="NY"/>	*
Zip	<input type="text" value="13244"/>	* County: <input type="text" value="ONONDAGA"/>
Country	<input type="text" value="UNITED STATES"/>	
Tel	<input type="text"/>	*
Fax	<input type="text"/>	
Residential?	<input type="radio"/> Yes <input checked="" type="radio"/> No	

Provide Credit Card information on the next page and check out.

Please allow 5 working days for delivery of cards.

If you need assistance , please call Dupli, SU customer service ,

Heather Perry ([hperry@duplionline.com](mailto:hperry@duplionline.com) phone 315-234-7230 or

SU Purchasing contact Betsy McInerney (via email [EAMCINER@SYR.EDU](mailto:EAMCINER@SYR.EDU) or 315-443-5926.